

**MINUTES OF THE AUGUST 16, 2021 SPECIAL MEETING
OF THE COMMISSION OF BROCK, TEXAS**

Meeting Date: August 16, 2021, 6:30 PM, Brock Community Center

Attendees: Mayor Jay Hamilton, Commissioners Debbie Scrimshire and Ben Davis. Attorney Courtney A. Kuykendall and Town Clerk, Kerri Prentice

1. CALL TO ORDER BY MAYOR AND ANNOUNCEMENT OF QUORUM

Mayor Hamilton called the meeting to order at 6:33PM and announced a quorum was present.

2. INVOCATION and PLEDGE

Mayor Davis gave the invocation and led the Pledge.

3. REGULAR AGENDA: Discussion and Possible action:

- 3.1 Approve the June 28, 2021, July 15, 2021 and July 19, 2021 minutes
All meeting minutes approved. June 28 motion presented by Commissioner Davis, Commissioner Scrimshire seconds. Approved.
July 15 motion presented by Commissioner Davis, Commissioner Scrimshire seconds. Approved. July 19 motion presented by Commissioner Davis, Commissioner Scrimshire seconds. Approved.
- 3.2 Consider, review and take action on the following:
 - 3.2.1 Approval of sign permit for Heath Wallis, Town of Brock Permit No. 2021-017
Commissioner Davis makes motion to approve, Commissioner Scrimshire seconds. All in favor, permit approved.
- 3.3 Discussion regarding finding a company for a new city limit, ETJ, zoning and thorofare map of the Town of Brock
Commissioner Scrimshire makes motion to find a company to prepare a new Town of Brock ETJ and City limits map with Thorofare. Mayor Hamilton seconds, all in favor. Approved to find company for new town map.
- 3.4 Discussion regarding information received from HdL Companies, Katie Biggers regarding Town of Brock franchise tax
Commissioner Davis makes motion to accept initial reporting and 3-month trial period, Commissioner Scrimshire seconds, all in favor. Approved to 3-month trial period.
- 3.5 Discussion regarding Brock website, updates, and consideration of hiring a third party for “branding” for the Town of Brock
Commissioner Davis makes motion to find a company to design and prepare new website. Commissioner Scrimshire seconds, all in favor. Approved to find municipal based website company.
- 3.6 Discussion on QuickBooks for Town of Brock and information regarding consultation services from Snow Garret Williams
Commissioner Davis makes motion to for QuickBooks set up. Mayor Hamilton seconds, all in favor. Approved for Town QuickBooks and assistance from Snow Garrett Williams.
- 3.7 Update on November 2, 2021 Election

Attorney Kuykendall gives update on Nov. 2, 2021 election and the applications that were received – no action taken

- 3.8 Update regarding the four-way stop sign at I-20 Service Road and FM 1189
Mayor Hamilton gives update on letter sent to TXDOT. No action taken.
- 3.9 Update on the potholes located on Olive Branch and Savannah Drive
Mayor Hamilton makes request to have Town Clerk reach out to Parker County in connection with the patches that have been made and if there is to be more repairs. No action taken.
- 3.10 Update from Travis Scrimshire with Brock-Dennis Volunteer Fire Department
Mr. Scrimshire spoke and gave update – no action taken
- 3.11 Presentation from Dakota Tawater with the Parker County Special Utility District and Josh Berryhill with Enprotec Hibbs and Todd (EHT) regarding water services in the Town of Brock, Texas
Mr. Tawater gave updated on Parker County SUD, no action taken.

4. **EXECUTIVE SESSION:** None.

5. **CITIZEN COMMENTS ON NON-AGENDA ITEMS.**

6. Beth Champion spoke during Public Comments regarding the corner of Olive Branch and the tall trees and branches that need to be mowed and manicured.


7. **Items Commission Would Like to See on Future Agendas**
Updates on above agenda items

8. **FUTURE MEETING DATE** September 27, 2021

9. **ADJOURN:** There being no further business, the meeting adjourned at 7:53 PM.



Town Clerk, Kerri Prentice



Mayor Hamilton

Approved September 27, 2021