

**MINUTES OF THE FEBRUARY 10, 2021 MEETING  
OF THE COMMISSION OF BROCK, TEXAS**

**Meeting Date:** February 10, 2021, 6:30 PM, via Zoom

**Attendees:** Mayor Jay Hamilton, Commissioners Ben Davis and Debbie Scrimshire.  
Attorney Sharon Hicks.

**1. CALL TO ORDER BY MAYOR AND ANNOUNCEMENT OF QUORUM**

Mayor Hamilton called the meeting to order at 6:33 PM and announced a quorum was present.

**2. INVOCATION and PLEDGE**

Mayor Hamilton gave the invocation and led the Pledge.

**3. REGULAR AGENDA: Discussion and Possible action:**

**3.1. Approving Minutes of the December 14, 2020 meeting**

Commissioner Davis moved to approve the December 14, 2020 meeting minutes and Commissioner Scrimshire seconded. Motion carried.

**3.2. Discussion and approval of Resolution 2021-01 designating the Weatherford Democrat as the official City Newspaper for publications.**

State law requires designating an official newspaper when there is not a paper in the city limits. The Weatherford Democrat is the primary and largest subscription paper in the area. Commissioner Davis moved to approve designating the Weatherford Democrat as the official City Newspaper for publications and Commissioner Scrimshire seconded. Motion carried.

**3.3. Consider reappointing Sean Hughes as Emergency Management Coordinator and confirming partnership with the County for Emergency Management Services**

The Commission thanked the County for its ongoing work in Emergency Management. Commissioner Davis moved to reappoint Mr. Hughes as EMC and thanked the Commissioner Scrimshire seconded. Motion carried.

**3.4. Alcohol Petition and Election**

**3.4.1. Acknowledge the verification of and accept the petition as having the requisite number of signatures calling for an election to legalize the sale of all alcoholic beverages including mixed beverages in the town of Brock.**

**3.4.2. Order calling for an election to be held on May 1, 2021 to vote for or against to legalize the sale of all alcoholic beverages including mixed beverages in the town of Brock, contracting with the Parker County Elections Office to conduct said election, providing notice and approving early voting dates, times and locations and approving estimated election expenses.**

Attorney Hicks reported that Town Clerk Prentice had certified that in excess of the requisite 229 petition signatures had been provided and certified. The next step is to order the election for May 1, 2021 and contract with the Parker County Elections Office to conduct the election. Estimated cost is \$8,270.

Commissioner Davis moved to approve acknowledging the verification and acceptance of the petition to call an election to legalize the sale of all of all alcoholic beverages including mixed beverages in the town of Brock and to approve contracting with the County to administer the election and the attached Order calling the election, setting dates and polling places and Commissioner Scrimshire seconded. Motion carried.

3.5. **REMOVE FROM THE TABLE:** Public Hearing CUP 2020-02 Hernandez Secondary Dwelling—116 Eagle Pass Lane

Commissioner Davis moved to remove the item from the table and Commissioner Scrimshire seconded Motion carried and the item was removed from the table.

Attorney Hicks reported that Ms. Hernandez had not responded to an email request or updates and she was not in attendance at the meeting. Mayor Hamilton requested that she be re-notified and put on the agenda for March meeting, but if she did not appear then, the Commission may consider the item moot. Commissioner Davis moved to approve the recommendation of Mayor Hamilton and table the item one more time. Commissioner Scrimshire seconded Motion carried.

3.6. Next Items For Planning And Zoning To Focus On

Planning and Zoning Chair Laura Hodgson discussed items the PZ was working on including the residential rewrite, looking at commercial, signage, house signs, etc. The PZ will focus on commercial considerations and the residential rewrite.

3.7. Consider appointing a Mayor Pro Tem

Mayor Hamilton discussed the need for a Mayor Pro Tem in the event of his absence and moved to appoint Commissioner Scrimshire to the post and Commissioner Davis seconded. Ms. Scrimshire indicated she would accept the post. Motion carried.

4. **EXECUTIVE SESSION:** None

5. **CITIZEN COMMENTS ON NON-AGENDA ITEMS.** None

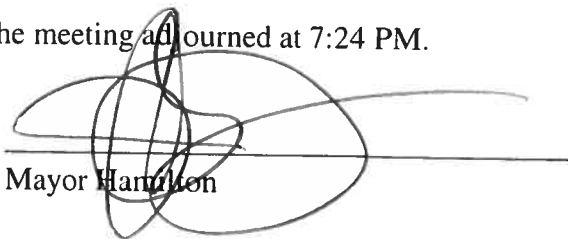
6. **Items Commission Would Like to See on Future Agendas**

Review of Franchise Fees, sales tax and processes to collect applicable revenue for Brock.

7. **FUTURE MEETING DATE** March 22, 2021, moved to accommodate Spring Break.

8. **ADJOURN:** There being no further business, the meeting adjourned at 7:24 PM.

  
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Town Clerk, Keri Prentice

  
\_\_\_\_\_  
Mayor Hamilton

Approved March 29, 2021

	<b>Beginning Balance</b> 01/01/2021	ACTUAL      PROPOSED																
		Jan-21	Feb-21	Mar-21	FY21: Q1	FY21: Q1	Apr-21	May-21	Jun-21	FY21: Q2	Jul-21	Aug-21	Sep-21	FY21: Q3				
	\$244,722.47																	
<b>Total Monthly Revenue</b>		\$11,006.04	\$26,425.29	\$9,656.46	\$47,087.79	\$40,000.00												
<b>Total Monthly Expenses</b>		\$1,976.84	\$8,906.64	\$2,408.67	\$13,292.15	\$36,000.00												
<b>Monthly Revenue less expenses</b>					\$33,795.64	\$4,000.00												

\*\* Should we add a spot for Permitting Fees