

**NOTICE OF MEETING
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON
COMMISSIONER BEN DAVIS
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

MEETING DATE AND TIME:
Monday, February 20, 2023 at 6:30 PM

MEETING LOCATION:
Brock Community Center
2115 FM 1189 Brock TX 76087

REGULAR AGENDA

Unless specifically noted otherwise, action may be taken on any item.

1. CALL TO ORDER AND ANNOUNCE QUORUM

2. INVOCATION AND PLEDGE

3. REGULAR AGENDA: Discussion and Possible action on the following:

- 3.1. Approve the January 23, 2023 Commission meeting minutes
- 3.2. Discuss hiring Town Clerk position
In progress – will transfer information to WHF (phone/email).
- 3.3. Discuss Town Hall office lease
Nobody's been referred to and the office has not been set up yet.
- 3.4. Transition Update
 - QuickBooks (assign new administrator(s))
 - Town data migration to cloud services and allocation of funding for the same
 - Storage of existing physical Town files and allocation of funding for the same
Have them moved to Google; Commissioner Davis will pick up physical files then store them in the office.
- 3.5. Authorize Mayor to execute a Professional Services Agreement with Provenance Engineering for Water Master Plan Services
Waiting on ILA with the County.
- 3.6. Sales Tax Reports
 - Review 2022 sales tax revenue
- 3.7. Accounting Audit
 - Discuss and consider engaging an audit firm for the Town's annual audit and updates to the Town website and allocation of funding for the same.

4. REPORTS:

- 4.1. Update from Mayor regarding ARPA grant funding
- 4.2. Update from Brock Water Committee
- 4.3. Update from Dakota Tawater at Parker County SUD
- 4.4. Update from Travis Scrimshire at Brock Fire Department
- 4.5. Update from Whitt Wyatt, Town Attorney
 - Update on anticipated zoning application for the 1700 block of FM 1189 (The Grindstone)
Town Attorney Whitt Wyatt and Mayor Hamilton provided an update regarding meetings with the developer

5. **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed, as authorized by Texas Government Code **Section 551.071, CONSULTATION WITH ATTORNEY**--To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

5.1. Reconvene and Take Action if needed from Executive Session.

6. **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

7. **FUTURE MEETING ITEMS AND DATE**

8. **ADJOURN**

Meeting adjourned at 7:44pm

CERTIFICATION

I hereby certify that the above notice of meeting was posted on Friday, February 17, 2023, on or before 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock TX 76087, interim City Hall for the Town of Brock, Texas.

For the Commission of Brock

ACCESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mallory Meeks at mallory@whflegal.com or via phone (214) 675-1434.