

**NOTICE OF MEETING  
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON  
COMMISSIONER BEN DAVIS  
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

**MEETING DATE AND TIME:**  
Monday, March 20, 2023 at 6:30 PM

**MEETING LOCATION:**  
Brock Community Center  
2115 FM 1189 Brock TX 76087

**REGULAR AGENDA**

*Unless specifically noted otherwise, action may be taken on any item.*

**1. CALL TO ORDER AND ANNOUNCE QUORUM**

**2. INVOCATION AND PLEDGE**

**3. REGULAR AGENDA: Discussion and Possible action on the following:**

- 3.1. Approve minutes for the January 23, 2023 and February 20, 2023 Commission meetings  
**No action.**
- 3.2. Payment of TML Annual Membership Dues  
**Commissioner Davis made a motion to approve item 3.2. Commissioner Scrimshire seconded. The motion passed.**
- 3.3. Parker County Road Repair Project Addendum in the total amount of \$17,551.12:
  - Olive Branch - \$12,849.11
  - Savannah Drive - \$4,702.01**Commissioner Davis made a motion to approve item 3.3. Commissioner Scrimshire seconded. The motion passed.**
- 3.4. Discuss issuing RFQ for Water Utility design services  
**Kent Riker spoke and advised that the County requires an RFQ – County purchasing agent (not Kent) may have form. Commissioner Davis made a motion to approve item 3.4. Commissioner Scrimshire seconded. The motion passed.**
- 3.5. Update on Town Hall Office  
**Commissioner Scrimshire advised that the Town Hall office is pretty much set up. Commissioner Davis made a motion. Commissioner Scrimshire seconded. Item 3.5 passed.**
- 3.6. Discuss Accounting and Audit Services
  - Hiring an audit firm for the Town’s annual audit  
**Mayor Hamilton will contact local firm – will present this item at the next meeting**
  - Hiring accountant to handle Town’s books –  
**Moved to discussion with Item 3.8**
- 3.7. Transition Update
  - Town data migration to cloud city attorney advised they’ve been transitioned  
**Discussion Only - will confirm with Kerri Prentice.**

- Storage of existing physical Town files  
**Discussion Only - Debbie will pick-up files per Kerri – City Attorney will confirm the ‘master binder’ is included.**

**3.8. Town Clerk Position – Discussion**

**Will send City Attorney Whitt Wyatt questions – compile – will set date for special meeting interviews (via Zoom) – will notify all accordingly.**

**4. REPORTS:**

- 4.1. Update from Mayor regarding ARPA grant funding
- 4.2. Update from Brock Water Committee
- 4.3. Update from Dakota Tawater at Parker County SUD
- 4.4. Update from Travis Scrimshire at Brock Fire Department
- 4.5. Update from Whitt Wyatt, Town Attorney
  - Update on anticipated zoning application for the 1700 block of FM 1189 (The Grindstone)

**5. EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed, as authorized by Texas Government Code **Section 551.071, CONSULTATION WITH ATTORNEY**--To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- 5.1. Reconvene and Take Action if needed from Executive Session.

**6. CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

*Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.*

**7. FUTURE MEETING ITEMS AND DATE -April 17, 2023**

**8. ADJOURN**

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on Friday, March 17, 2023, on or before 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock TX 76087, interim City Hall for the Town of Brock, Texas.

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For the Commission of Brock

**ACCESSIBILITY STATEMENT**

*In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mallory Meeks at [mallory@whflegal.com](mailto:mallory@whflegal.com) or via phone (214) 675-1434.*