

**MINUTES OF THE JANUARY 21 2019 MEETING OF  
THE CITY COMMISSION OF BROCK, TEXAS**

Meeting date: Monday, January 21, 2019, 6:00 PM at the Brock ISD Lecture Hall, 400 Eagle Spirit Lane, Brock, Texas 76087.

**BROCK ATTENDEES:** Mayor Snow, Commissioners Kenney and Hamilton. Attorney Hicks.

**1. CALL TO ORDER BY MAYOR AND ANNOUNCEMENT OF QUORUM**

Mayor Snow called the Commission meeting to order at 6:08 PM & announced a quorum was present.

**2. INVOCATION & PLEDGE**

Given by Mayor Snow

**3. EXECUTIVE SESSION:** Mayor announced that the Commission was going into Executive Session at 6:09 pursuant to Tex. Gov't Code §§ 551.071, Consultation with Attorney and 551.074. Personnel Matters Appointment, regarding employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, and the possible appointment of a Planning and Zoning Commission.

The Executive session ended at 6:49 and reconvened in open session at 6:52 with Mayor Snow reporting that no votes or actions were taken in Executive Session. Following the regular agenda, the Commission accepted the resignation of Commissioner Maureen Kenney and thanked her for her service and wished her well in her position with TCU. Mayor Snow then moved to appoint Debbie Scrimshire to fill the vacant unexpired position of Commissioner and Commissioner Hamilton seconded. Motion carried.

**4. REGULAR AGENDA:**

4.1 Commissioner Kenney moved to approve the Minutes of the **December 17, 2018 Meeting** and Mayor Snow seconded. Motion carried with Commissioner Hamilton abstaining.

4.2 Ms. Hicks presented Mark Jones, DFW West Inspection Supervisor, with Bureau Veritas who made a presentation of the various codes and presented a proposal to assist in processing and reviewing development permits and plats, including inspections and zoning requests. Mr. Jones stated that they work with the majority of the smaller cities in Parker County with similar issues and pass through the costs to affected parties. BV has numerous experts on staff which will eliminate the need for development staff for Brock for several years and provides the expertise needed with knowledge of development codes. Commissioner Hamilton moved to approve by oral resolution engaging Bureau Veritas to assist Brock with development issues and inspections and Commissioner Kenney Seconded. Motion carried unanimously. .

4.3 Ms. Hicks and Mr. Jones gave a brief synopsis on the:

- 4.3.1 2015 International Fire Code with amendments
- 4.3.2 2015 International Plumbing Code with amendments
- 4.3.3 2015 International Building Code with amendments
- 4.3.4 2014 International Electrical Code with amendments
- 4.3.5 2015 International Existing Building Code with amendments
- 4.3.6 2015 International Mechanical Code with amendments

These codes are currently in effect by most of the smaller cities along with Council of Government Amendments. Commissioner Hamilton moved to adopt Ordinance 2019-1

adopting the codes listed above in 4.3.1-4.3.6 Mayor Snow seconded, and motion carried unanimously.

**ORDINANCE NO. 2019-01—AN ORDINANCE OF THE TOWN OF BROCK, TEXAS, ADOPTING THE 2015 INTERNATIONAL FIRE CODE WITH AMENDMENTS; 2015 INTERNATIONAL PLUMBING CODE WITH AMENDMENTS; 2015 INTERNATIONAL BUILDING CODE WITH AMENDMENTS; 2014 INTERNATIONAL ELECTRICAL CODE WITH AMENDMENTS; 2015 INTERNATIONAL EXISTING BUILDING CODE WITH AMENDMENTS; AND 2015 INTERNATIONAL MECHANICAL CODE WITH AMENDMENTS PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AND AN EFFECTIVE DATE.**

4.4 Resolution setting fees for development services.

Ms. Hicks presented fees for development services as used by Bureau Veritas and most of the smaller cities in Parker County. Commissioner Hamilton moved to approve Resolution 2019-1 setting fees and Mayor Snow seconded, Motion carried unanimously.

**RESOLUTION NO. 2019-01—A RESOLUTION OF THE TOWN OF BROCK, TEXAS, ADOPTING A DEVELOPMENT FEE AND CHARGES SCHEDULE EFFECTIVE JANUARY 21, 2019**

4.5 Considering Plat of Day to Day Business Park, Phase 2 –No action taken

4.6 Approving designation of Mayor Snow as Emergency Management Director and approving the appointment of George Teague with the Parker County Office of Emergency Management as the Brock Emergency Management Coordinator and executing TDEM 147 state form

Each year Brock must designate the Emergency Management Coordinator. Commissioner Hamilton moved to designate Mayor Snow as EM Director and continue with George Teague as EM Coordinator for Brock and Commissioner Kenney seconded Motion carried unanimously.

4.7 Considering an interlocal agreement with County for regulations in the ETJ

Commissioner Hamilton moved to approve an interlocal agreement with Parker County that Brock take the lead in approving regulations in the ETJ and forwarding the interlocal to Parker County and Commissioner Kenney seconded. Motion carried unanimously.

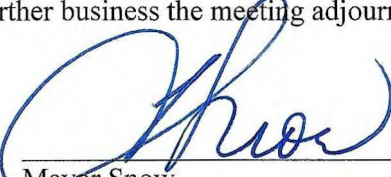
4.8 Update on the proposed Upper Trinity Underground Water District rules for water wells going from minimum 2 acres to 5 acres and well registration.

Ms. Hicks reported the latest that the District was reviewing its options and no action was expected to be taken at its January meeting. No action taken

5. **ADJOURN**

Prior to adjourning, Mayor Snow recognized Jacob Wright with Troop 43 of Fort Worth who is working on Life Rank. Jacob lives and goes to school in Brock and intends to work on projects that benefit the school or town. The Commission thanked him for his commitment to his community and to scouting. There being no further business the meeting adjourned at 8:21 PM.

  
\_\_\_\_\_  
Town Clerk

  
\_\_\_\_\_  
Mayor Snow

Approved: April 29, 2019