

**MINUTES OF THE AUGUST 20, 2018 MEETING  
OF THE CITY COMMISSION OF THE TOWN OF BROCK, TEXAS**

Meeting date: August 20, 2018 at 6:00 PM at the Brock ISD Lecture Hall.

**BROCK ATTENDEES:** Mayor Troy Snow, Commissioner Maureen Kenney & Town Attorney Sharon Hicks.

**1. CALL TO ORDER**

Mayor Snow called the Commission meeting to order at 6:07PM & announced a quorum was present.

**2. INVOCATION:** Mayor Snow gave the invocation

**3. PLEDGE:** Mayor Snow led the Pledge.

**4. REGULAR AGENDA**

**4.1 Approval of Minutes of the Brock Commission July 16 and 30, 2018 Meetings**

Ms. Hicks pointed out that there was not a meeting of the Commission on July 16 only July 30. Commissioner Kenney moved for approval of the July 30, 2018 meeting minutes and Mayor Snow seconded. Motion passed unanimously.

**4.2 Discussion and possible action designating an emergency management coordinator and adopting the county disaster plan. Presentation from George Teague.**

Mr. Teague was unable to attend, but Ms. Hicks presented the Commission with the information that each municipality needs to have an emergency management coordinator and plan. The mayor is the director, but each town must have a coordinator that keeps up with the rules and regulations and coordinates plans. With the exception of Weatherford, all other towns in Parker County use the County Emergency Coordinator, Mr. Teague. The disaster plan is currently 400 pages and Mr. Teague's office keeps up with all the rules and regulations.

Commissioner Kenney moved to appoint Mr. Teague as Coordinator and adopt the county disaster plan and Mayor Snow seconded. Motion carried unanimously .

**4.3 Update from planning and zoning committee on a comprehensive plan, development standards, zoning.**

Jay Hamilton and Commissioner Kenney updated the Commission that they expected to have the Plan ready by their September meeting and Ms. Hicks stated a joint meeting would be appropriate with public hearing. No action taken but the Commission looks forward to the September meeting.

**4.4 Discussion and possible action on timeline to enact a comprehensive plan, development standards and zoning, consider holding a joint meeting with the committee and calling for a public hearing to receive comments from the public.**

Jay Hamilton and Commissioner Kenney updated the Commission that they expected to have the Plan ready by their September meeting and Ms. Hicks stated a joint meeting would be appropriate with public hearing. No action taken but the Commission looks forward to the September meeting.

**4.5 Update on city funds and discussion and possible action on beginning the process to implement a budget, consider approving a commissioner to serve as treasurer and reviewing and processing town expenses.**

Discussion included waiting until a new Commissioner is appointed to designate a treasurer, but a budget process will be forthcoming. No action taken.

**4.6 Discussion and possible action regarding holding a community gathering in November to celebrate the one year anniversary of Brock's incorporation**

The community will hold a gathering on November 10, 2018 to celebrate the one year anniversary. Volunteers will be needed to help. No action taken

**4.7 Discuss dates of Future Meetings. August 27 meeting will include water presentations by Doug Shaw and Derrad Dickson.**

**5. EXECUTIVE SESSION:** The Mayor recessed into Executive Session at 7:05PM, pursuant to Government Code:

**Section 551.071, Consultation with Attorney**

**Section 551.072 Deliberations about Real Property**

**Section 551.074. Personnel Matters**

**5.1 RECONVENE and Take Action if needed from Executive Session**

The Mayor reconvened into open session at 7:30PM and announced that noted no votes or action was taken in Executive Session.

- A. Discussion and possible action (1) regarding the waiver from the current town and ETJ development moratorium filed by Santo Land & Cattle, Ltd, individually and on behalf of Dan Day and/or (2) approving deed restrictions for approximately 23 acres more or less, fronting the south side of IH-20 and west of Canyon West Drive near 148 and 111 Valley View Lane for Commercial/Industrial Development.

The Mayor noted he had met with Mr. Day regarding the proposed waiver of the moratorium and the went over the deed restrictions that Mr. Day and he discussed. The Commission recognized this afforded the Town with the most protection of the area to be developed in the ETJ.

Mayor Snow moved to accept the deed restrictions and Commissioner Kenney seconded. Motion carried unanimously.

- B. Consider Appointment of Replacement of a Commission Member to Fill the Unexpired Term of Vacant Commission Position.

Mayor Snow thanked everyone for their interest and noted that at least 8 people had expressed an interest. The Commission was going to review and make a decision at a later time. No action taken.

- C. Consider establishing a Planning and Zoning Commission and appointing members  
No action taken.

**6. CITIZEN COMMENTS ON NON-AGENDA ITEMS: none**

- 7. ADJOURNMENT.** There being no further business the meeting adjourned at 7:36PM.

  
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Mayor Snow

  
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Town Clerk

Approved: September 17, 2018 meeting