

**MINUTES OF THE JOINT TOWN HALL MEETING AND REGULAR MEETING OF  
THE CITY COMMISSIONS OF**

**TOWN OF BROCK, TEXAS  
TOWN OF BROCK WEST, TEXAS  
TOWN OF DENNIS, TEXAS**

**October 16, 2017**

Meeting date: October 16, 2017 at 6:30 PM at the Brock ISD High School Cafeteria and Lecture Hall.

**BROCK ATTENDEES:** Mayor Bill Cooper, Commissioner Maureen Kenney and Commissioner Troy Snow.

**BROCK WEST ATTENDEES:** Mayor Jay Hamilton and Commissioner Matthew Heistermann. Commissioner Scott Drillette was absent.

**DENNIS:** Mayor James Synowsky and Commissioner Rick Jeanes. Commissioner John McCarthy was absent.

**OTHER ATTENDEES:** Towns' Attorney, Sharon Hicks.

**1. CALL TO ORDER**

- a. Brock Mayor Cooper called the Brock Commission meeting to order at 6:40 and announced a quorum was present.
- b. Brock West Mayor Hamilton called the Brock West Commission meeting to order at 6:41 and announced a quorum was present.
- c. Dennis Mayor Synowsky called the Dennis Commission to order at 6:41 and announced a quorum was present.

**2. INVOCATION**

- a. Mayor Cooper led the invocation.

**3. PLEDGE**

- a. Mayor Cooper led the Pledge of Allegiance.

**4. TOWN HALL MEETING**

**4.1 Presentation and discussion on funding sources for cities**

Dennis Commissioner Jeanes presented a power point showing various revenue sources and expenses of cities that he received from Texas Municipal League (TML). Questions during discussion included what expenses each town had, the options for paying for those expenses and thoughts on property taxes. Responses included that expenses would be minimized to the extent possible by partnering with Parker County and other municipalities in the area to not duplicate labor or equipment. It was stated that franchise fees and sales tax, assuming the election in 4.2 below was successful, would be preferred revenue streams prior to looking at a property tax. No Action Taken.

#### 4.2 Discussion on upcoming November 7, 2017 Sales Tax Election

Questions included what the projected revenue would be, response unknown at this time and discussed that each town would have to implement the tax for it to be incurred in the respective town. No Action Taken.

#### 4.3 Follow up with Olive Branch residents regarding excessive traffic through neighborhood

Discussion included follow-up by conversations with DPS and the Parker County Sheriff's office that patrols could be increased. County indicated they could not, pursuant to state law, put in speed humps/bumps. A member of the Brock West Commission or Attorney Hicks would reach out to DPS to get engineering information on speed humps/bumps and cost. No Action Taken.

### **The Commissions agreed to next move to Agenda Item 7, CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Comments included questions (1) from residents, whether they were in an incorporated area or whether they were in an ETJ. Addresses were taken down to be reviewed and (2) question on the Olive Branch speeding. Citizens questions were answered in # 4.3 above.

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Commissions took a 5-minute recess and resumed at 8:03pm.

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### **5. EXECUTIVE SESSION:**

- a. **Brock**: Mayor Cooper announced that the Brock Commission was going into executive session at 8:03 pursuant to Section 551.071, Consultation With Attorney, to seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Commissions either individually or jointly under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.:
- b. **Brock West**: Mayor Hamilton announced that the Brock West Commission was going into Executive Session at 8:03 pursuant to Section 551.071, Consultation With Attorney, to seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Commissions either individually or jointly under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.:
- c. **Dennis**: Mayor Synowsky announced that the Dennis Commission was going into Executive Session at 8:03 pursuant to Section 551.071, Consultation With Attorney, to seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Commissions either individually or jointly under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

### **5.1 RECONVENE**

- a. **Brock**: Mayor Cooper announced that the Brock Commission reconvened in Open Session at 8:14 PM and announced that no votes or actions were taken in Executive Session.
- b. **Brock West**: Mayor Hamilton announced that the Brock West Commission reconvened in Open Session at 8:15 PM and announced that no votes or actions were taken in Executive Session.
- c. **Dennis**: Mayor Synowsky announced that the Dennis Commission reconvened in Open Session at 8:15 PM and announced that no votes or actions were taken in Executive Session.

5.1.1 Action if needed from Executive Session          None.

## 6. REGULAR AGENDA

### 6.1 Approval of Minutes of September 18, 2017 Joint Meeting

- a. **Brock**: Commissioner Kenney moved for approval of the September 18, 2017 meeting and Commissioner Snow seconded. Motion carried.  
 AYES:            Mayor Cooper, Commissioner Snow & Kenney  
 NAYES:          None
- b. **Brock West**: Mayor Hamilton moved for approval of the September 18, 2017 meeting and Commissioner Heistermann seconded. Motion carried.  
 AYES:            Mayor Hamilton and Commissioner Heistermann  
 NAYES:          None
- c. **Dennis**: Commissioner Jeanes moved for approval of the September 18, 2017 meeting and Commissioner McCarthy seconded. Motion carried.  
 AYES:            Mayor Synowsky, Commissioners Jeanes and McCarthy  
 NAYES:          None

6.2 Item 6.2--Discussion and possible action cancelling the November 7, 2017 election for commission officials only as no candidates were opposed (Dennis only) was removed by Attorney Hicks as that had previously occurred at the September 18<sup>th</sup> meeting.

6.3-Discussion and possible action regarding creating and maintaining a webpage for meeting materials

Discussion included whether or not the towns were ready to incur the expense to create and maintain an official webpage. Currently, an informational page is being maintained voluntarily by Mayor Hamilton's technicians at no cost to the towns. Consensus was to keep using the current page as an informational, but not official, webpage and to update it with relevant information on a more regular basis such as when meetings are being held and agendas. No Action Taken

6.4-Discussion and possible action regarding a Franchise Agreement with Tri-County Electric

Discussion included that Attorney Hicks was working with engineers at Tri-County to develop area and with legal to finalize agreements, and was progressing. No Action Taken

6.5-Discussion and possible action regarding pursuing other franchise agreements with other utility providers in the incorporated city limits Franchise Tax Update

Discussion by Attorney Hicks indicated that this would be taken up following Tri-County but that Mayor Synowsky may have a contact at AT&T. No Action Taken

6.6-Discussion and possible action regarding accepting voluntary annexation requests from residents in the ETJ of the towns

Brock residents submitted 3 voluntary annexation requests. The requests appeared to be in compliance with state law and were recommended to be accepted.

6.6.1—Commissioner Snow moved for approval of Ordinance 10-16-2017.01 to accept the voluntary annexation of the Cooper property and Commissioner Kenney seconded.

AYES: Commissioners Snow & Kenney  
NAYES: None  
ABSTAINS: Mayor Cooper

6.6.2—Commissioner Snow moved for approval of Ordinance 10-16-2017.02 to accept the voluntary annexation of the Noll property and Commissioner Kenney seconded.

AYES: Mayor Cooper and Commissioners Snow & Kenney  
NAYES: None

6.6.3—Commissioner Snow moved for approval of Ordinance 10-16-2017.03 to accept the voluntary annexation of the Takes property and Commissioner Kenney seconded.

AYES: Mayor Cooper and Commissioners Snow & Kenney  
NAYES: None

**7 CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Was considered as stated above

**8 DISCUSSION ITEMS**

8.1 Budget—Commissions are contemplating budget needs other than legal fees and insurance payments that will be addressed once revenue is in place.

8.2 TML Invoices and monthly payments—Commissioners were reminded that TML fees for bonding and insurance were going to be recurring on a quarterly basis.

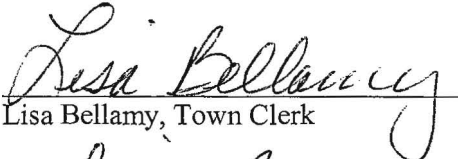
8.3 Upcoming Issues –none discussed

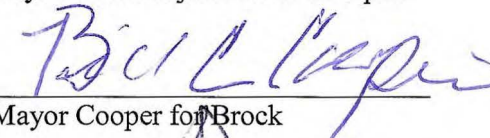
8.4 Senate Bill 6 (annexation) discussion—Attorney Hicks passed out a one-page sheet from TML regarding annexation. Additional discussion will occur at future meetings.

8.5 Future Meetings—November meeting will be set following November 7, 2017 election and receiving results from the County. December meeting is tentatively set for the 18<sup>th</sup>.

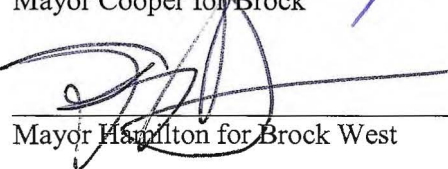
9 ADJOURNMENT

- 9.1 **Brock:** Motion to Adjourn by Commissioner Kenney and Commissioner Snow seconded. Motion carried unanimously. Brock adjourned at 8:37 pm.
- 9.2 **Brock West:** Motion to Adjourn by Mayor Hamilton, seconded by Commissioner Heistermann. Motion carried unanimously. Brock West adjourned at 8:38 pm.
- 9.3 **Dennis:** Motion to Adjourn by Commissioner McCarthy, seconded by Commissioner Jeanes. Motion carried unanimously. Dennis adjourned at 8:38 pm.

  
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Lisa Bellamy, Town Clerk

  
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Mayor Cooper for Brock

  
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Lisa Bellamy, Town Clerk

  
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Mayor Hamilton for Brock West

  
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Lisa Bellamy, Town Clerk

  
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Mayor Synowsky for Dennis