

**NOTICE OF MEETING  
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON	ATTORNEY SARAH WALSH FOR WHITT L. WYATT
COMMISSIONER BEN DAVIS	
COMMISSIONER DEBBIE SCRIMSHIRE	

<u><b>MEETING DATE AND TIME</b></u>	<u><b>MEETING LOCATION:</b></u>
Monday, January 27, 2025, 6:30 PM	Brock Community Center 2115 FM 1189 Brock TX 76087

**REGULAR AGENDA**  
Begins at 6:30pm

*Unless specifically noted otherwise, action may be taken on any item listed below*

- **CALL TO ORDER AND ANNOUNCE QUORUM**
- **INVOCATION AND PLEDGE**
- **CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.
  - 3.1 Approve Minutes from December regular meeting.
- **REGULAR AGENDA: Discussion and Possible action on the following**
  - 4.1 Discuss and consider approving a contract extension with Verdunity for Proposal for Map Services: initial agreement expired in December but could extend till April in order to supply Verduinty with information needed to complete project.
  - 4.2 Texas Workforce Commission requiring employer quarterly reports, confirm last day Alyssa left and where reports are located.
  - 4.3 Plat – Lots 1 – 4, Circle T Apartments,
  - 4.4 Consider ground water study affidavit waiver for plat applicant Ronda Odom
  - 4.5 Choose Option A or Option B concerning the sprinkler system requirements laid out in the North Central Texas Council of Government amendments previously adopted in June of this year – presented by Town attorney
  - 4.6 Consider appointing/adding Town Clerk to Bank Account for Town and authorize her to make payments on behalf of the Town for the management of the Town in connection with her

duties as the Town Clerk.

**4.7** Approve payment for Provenance Engineering projects 7 & 8

**4.8** Take action to approve submissions for reimbursement requests to County for next additional invoices for work done by Provenance engineering.

**4.9** Kirk Skelton to present to Commission issue regarding a pot hole in front of his house.

**4.10** Town Clerk requests the Commission to consider and approve a CPA to process payroll for the town clerk position

**4.11** Town Clerk requests authorization to purchase a four drawer lateral filing cabinet to preserve town records

**4.12** Town Clerk requests via Joshua Anderson per Resolution No. R-2024-002 for the Mayor to sign approved plat for Eagle Air Parc

**4.13** Future meeting items and date

• **REPORTS:**

- **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

*Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting*

- **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

- Section 551.074(a) – discuss the appointment of a new Town Clerk; review/interview candidates.

Discuss and consider action following executive session.

**8. ADJOURN**

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on or before Friday, January 24, 2025, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087, and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

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**NOTICE OF MEETING  
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON  
COMMISSIONER BEN DAVIS  
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

**MEETING DATE AND TIME:**

Monday, December 16, 2024, 6:30 PM

**MEETING LOCATION:**

Brock Community Center  
2115 FM 1189 Brock TX 76087

**REGULAR AGENDA**

Begins at 6:30pm

*Unless specifically noted otherwise, action may be taken on any item listed below*

- 1. CALL TO ORDER AND ANNOUNCE QUORUM: Mayor called meeting order and announced quorum present at 6:36pm**
- 2. INVOCATION AND PLEDGE**
- 3. CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.
  - 3.1 Approve Minutes from November regular meeting and November special meeting and any other minutes pending approval. Motion to approve by Commissioner B.Davis seconded by Commissioner Scrimshire, motion passed.**
- 4. REGULAR AGENDA: Discussion and Possible action on the following**
  - 4.1 Concept presentation by Brady Anderson for Anderson Automotive at 1189 directly south of Eagles nest travel center: Brady Anderson gave presentation re: plans for the business. Mayor pro tem asked questions re: SUPs and state laws governing junked vehicles. No action taken**
  - 4.2 Texas Workforce Commission requiring employer quarterly reports, confirm last day Alyssa left and where reports are located: Attorney presented, no action taken**
  - 4.3 Plat – Lots 1 – 4, Circle T Apartments: Commissioner B.Davis motioned to table item to January 27 2025 in order to allow applicant time to finish in order to ask for plat approval, motion was seconded by Commissioner D.Scrimshire, motion passed.**
  - 4.4 Bills/Invoices for payment: No action taken.**
  - 4.5 Discuss sign permit application for new dental office – Emily Dennis: Commissioner B.Davis made a motion to approve sign application, motion seconded by Commissioner Scrimshire, motion passed.**
  - 4.6 Choose Option A or Option B concerning the sprinkler system requirements laid out in the North Central Texas Council of Government amendments previously adopted in June of this year – presented by Town attorney: motion to table till January 27 made by Commissioner B.Davis, motion seconded by Commissioner Scrimshire, motion passed.**

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4.7 Discuss and consider hiring Town Clerk Applications: **No action was taken until after executive session.**

4.8 Future meeting items and date: **Commissioners determined that next meeting would be January 27 at 6:30pm.**

5. **REPORTS:**

6. **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes. No comments

*Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting*

7. **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

**Motion to go into executive session made by Commissioner B.Davis at 7:15 pm seconded by Mayor Hamilton, motion passed: Commissioner B.Davis made motion to come out of executive motion at 7:47, seconded by Mayor Hamilton, motion passed. Commissioner B.Davis made a motion to appoint Melanie Matheus as town clerk and have city attorney notify candidates of Commission decision, motion seconded by Commissioner Scrimshire, motion passed.**

- (a) Section 551.074(a) – discuss the appointment of a new Town Clerk; review/interview candidates.

Discuss and consider action following executive session.

8. **ADJOURN: Commissioner Davis made a motion to adjourn at 7:49 motion seconded by Mayor Hamilton; motion passed.**

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on or before Friday, December 13, 2024, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087, and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

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Ben Davis  
Town Commissioner

**ACCESSIBILITY STATEMENT**

*In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact the Town at sarahwalsh@whflegal.com*

# Wage Reports

[Need help?](#)

User Information			
<b>Name:</b>	Melanie Matheus	<b>User ID:</b>	brocktx
<b>Email Address:</b>	townclerk@brocktx.net	<a href="#">Update E-mail Address</a>	
<b>Employer:</b>	99-882982-8 TOWN OF BROCK		
<b>TWC Payment Due:</b>	\$0.00	<a href="#">Make Payment</a>	
<b>Report(s) Due:</b>	2		

- The oldest wage report must be filed before any other wage report can be filed.
- If the employer did not pay any wages during the reporting period, click **No Wages**.
- It may be necessary to adjust prior wage report(s) before submitting a new wage report to ensure that taxable wages are calculated correctly.
- Information on each page will be saved as you move to the next page.
- You will be able to review all of the entered information on the Review and File Report page. The Review and File Report page will allow you to link back to make updates before filing the report.

1-3 of 3

Period	Report Due	Payment Due Date	Status	Action
Jul Aug Sep 2024	Oct 31, 2024	Oct 31, 2024	Late	<a href="#">File Report</a> <a href="#">No Wages</a>
Oct Nov Dec 2024	Jan 31, 2025	Jan 31, 2025	Due	
Jan Feb Mar 2025	Apr 30, 2025	Apr 30, 2025	Eligible	

## Review and File Report

[Need help?](#)

### User Information

<b>Name:</b>	Melanie Matheus	<b>User ID:</b>	BrockTX
<b>Email Address:</b>	townclerk@brocktx.net	<a href="#">Update E-mail Address</a>	
<b>Employer:</b>	99-882982-8 TOWN OF BROCK		
<b>TWC Payment Due:</b>	\$0.00	<a href="#">Make Payment</a>	
<b>Report(s) Due:</b>	2		

- Review and edit the wage report information below as needed.
- Click **File Report** to complete the report filing and display a confirmation page. The confirmation page provides a link to display a printer-friendly version of the filed report.

By checking this box, I certify that I am authorized to file a Wage Report on behalf of this employer, and I declare that the information herein is true and correct to the best of my knowledge.

### File Report

#### Wage Report Summary - Period Jul Aug Sep 2024

<b>TWC Tax Account Number:</b>	99-882982-8
<b>Employer:</b>	TOWN OF BROCK 2451 FM 1189 STE B BROCK, TX 76087
<b>Report Due Date:</b>	Oct 31, 2024
<b>Payment Due Date:</b>	Oct 31, 2024

#### Wage Report Information

##### [Edit Wage Report Information](#)

##### Number of Employees:

Jul 2024:	1
Aug 2024:	1
Sep 2024:	1

**Texas County:** PARKER

**Were any of the Texas employees listed on this report paid wages to another state during 2024?** No

#### Employee Wage Summary

##### [Edit Employee Wages](#)

<b>Texas Total Wages Reported:</b>	\$7,187.50
<b>Texas Taxable Wages:</b>	\$2,150.00

#### Tax Rate Information

Your tax rate may include a UI Obligation Assessment Rate and an Employment and Training Assessment Rate. Your tax rate information is displayed on your

**Tax Rate:** 1.30%

#### Tax Summary

**Tax Due = Texas Taxable Wages x Tax Rate**

**Tax Due:** \$27.95

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Late Reporting Penalty: \$97.53

Late Payment Interest: \$1.26

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**Total Amount Due:** **\$126.74**

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There may be pending transactions that could affect the Total Amount Due. If any pending transactions exist, they will be applied in our end-of-day processing.

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- Click **File Report** to complete the report filing and display a confirmation page. The confirmation page provides a link to display a printer-friendly version of the filed report.
- To save this information without filing the report, click **Save as Incomplete**.



**TOWN OF BROCK  
APPLICATION FOR ZONING AND LAND DEVELOPMENT**

TYPE OF APPLICATION: (CHECK ALL THAT APPLY)		
PLATS	ZONING	DEVELOPMENT PLAN APPROVAL
<input checked="" type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Zoning Change	<input type="checkbox"/> Preliminary Site Plan
<input checked="" type="checkbox"/> Final Plat	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Site Plan
<input type="checkbox"/> Replat/Amended Plat	<input type="checkbox"/> Planned Development	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Subdivision variance	<input type="checkbox"/> Zoning Variance	

**PROPERTY DESCRIPTION:**

Submittal Date: \_\_\_\_\_ Address (if assigned): 5555 Old Brock Rd

Legal description of subject property (metes & bounds must be described on an attached sheet)

Lot Number \_\_\_\_\_ Number of Lots: 4 Block 1 Name of Addition THE ESTATES AT TRICKLE CREEK  
Gross Acreage: \_\_\_\_\_ Present Zoning Classification: \_\_\_\_\_ # of New Street Intersections: \_\_\_\_\_

**PROPERTY OWNER/APPLICANT:**

I hereby certify that the information in this application is true and correct to the best of my knowledge.

**PROPERTY OWNER: (Required)**

Name: (printed) Ronda Odom/Darrell Odom Contact: Ronda Odom  
Address: 5555 Old Brock Rd Phone: 917-597-6557  
City: Weatherford State: TX Email: rkodom21@gmail.com  
Zip: 76087  
Signature: Ronda Odom



(Additional)

APPLICANT: (If different from Owner)

Name: (printed) Trickle Creek Ranch

Contact: Ronda Dobson

Address: 5555 Old Black Rd

Phone: 917-597-6557

City: Weatherford State: TX

Email: ronda@tricklecreekwells.com

Zip: 76087

Signature: Ronda Dobson

SURVEYOR: (Required)

Name: (printed) ALAN W. HICKEY

Contact: ALAN

Address: 930 Hickey Ct.

Phone: 917-279-0232

City: Granbury State: TX

Email: alan@brookesbaker  
surveyors.com

Zip: 76049

Signature: Alan W. Hickey

ENGINEER: (If applicable)

Name: (printed) \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Email: \_\_\_\_\_

Zip: \_\_\_\_\_

Signature: \_\_\_\_\_



Owner       Applicant       Surveyor       Engineer

UTILITY PROVIDERS:  
Electric Provider: Tri-County Elec. Coop  
Water Provider: Private Well  
Wastewater Provider: Private Septic  
Gas Provider (if applicable): NA

**FEES:**

See *Town of Brock Master Fee Schedule*. All reasonable fees and/or costs, which are required by the City of Brock for a proper review of this request, are the sole responsibility of the applicant. Such fees or costs shall include, but are not limited to engineering reviews, legal opinions, building(s)/property inspections and/or testing(s).

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**City Use Only**

Project #: \_\_\_\_\_

Completed Application Received on: \_\_\_\_\_

Affidavit for Groundwater Availability Received on: \_\_\_\_\_

Fees Collected: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Project #: \_\_\_\_\_

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# SIGNATURE TO AUTHORIZE PLAT/ZONING REQUEST

Ronda K Dohm Applicant's Name (Print):      Ronda K Dohm Applicant's Signature:

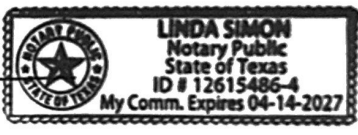
The State of Texas  
County of Parker

Before Me Linda Simon (notary) on this day personally appeared Ronda Dohm (applicant)

known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of office this 8 day of November, A.D. 2024.

Linda Simon  
Notary In and For State of Texas



\* DARRELL K ODOM  
Property Owner's Name (Print):

[Signature]  
Property Owner's Signature:

The State of Texas  
County of Parker

Before Me Beatrice Martin (notary) on this day personally appeared Darrell k Odum (property owner)

known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of office this 12 day of November, A.D. 2024



[Signature]  
Notary In and For State of Texas

**ACKNOWLEDGEMENT FOR PLAT AND ZONING APPLICATIONS**

*All Plat and Zoning applications, including Conditional Use Permits (CUPs), are subject to administrative review for completeness. Only complete applications will be considered filed and eligible to be scheduled for public hearing and consideration by the Town Commission.*

*All public hearings will be opened, and testimony given by applicants and all interested persons.*

*Any changes to a site plan (no matter how minor or major) approved in connection with a Conditional Use Permit (CUP) are required to be approved by the Town Commission through the public hearing process.*

**I HAVE READ AND UNDERSTAND THE REQUIREMENTS AS SET FORTH BY THE APPLICATION FOR AND ACKNOWLEDGE THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND CORRECT AND THAT ALL REQUIREMENTS OF THIS APPLICATION HAVE BEEN MET AT THE TIME OF SUBMITTAL.**

Ronda Udum  
Applicant's Signature

11-7-24  
Date

Ronda K Udum  
Applicant's Name (Print)

X [Signature]  
Owner's Signature (if different)

11-12-24  
Date

X DARRELL K ODUM  
Owner's Name (Print)

**CONDITIONAL USE APPLICATION/SITE PLAN APPLICATION CHECKLIST**

**\*\*This checklist must be submitted with the initial application\*\***

**I. GENERAL:**

Name of Addition: \_\_\_\_\_  
Applicant: \_\_\_\_\_  
Property Owner(s): \_\_\_\_\_  
Location of Addition: \_\_\_\_\_

**II. REQUIRED DOCUMENTS FOR A CONDITIONAL USE APPLICATION/SITE PLAN APPLICATION**

- \_\_\_ Application with original/notarized signatures of owner and applicant
- \_\_\_ Filing and publication fee (see *Town of Brock Master Fee Schedule*)
- \_\_\_ Site plan drawing showing the existing structures and proposed requested structure.  
Drainage and elevations may be required.
- \_\_\_ Submit a letter describing the proposed Conditional use and note the request on the site plan document, describe or show on the site plan special requirements or conditions imposed upon the particular conditional use by applicable district regulations (example: buffer yards, distance between users), describe whether the proposed conditional use will, or will not cause substantial harm to the value, use, or enjoyment of other property in the neighborhood.

## PLAT REVIEW CHECKLIST

**\*\*This checklist must be submitted with the Initial plat application\*\***

### II. GENERAL:

Name of Addition: \_\_\_\_\_  
Applicant: \_\_\_\_\_  
Property Owner(s): \_\_\_\_\_  
Location of Addition: \_\_\_\_\_

### II. REQUIRED DOCUMENTS FOR A PRELIMINARY PLAT

- Preliminary Plat Application (original signatures)
- Preliminary Plat Drawing (5 paper copies & 1 digital)
- Preliminary Drainage Analysis (5 paper copies & 1 digital)
- Concept Construction Plan (5 paper copies & 1 digital)
- Tree Survey
- Location and Dimensions of Existing Structures
- Sectionalizing or Phasing of Plats
- Zoning Classification of All Properties Shown on the Plat
- Dimensions of all Proposed or Existing Lots
- Location of 100-year Flood Limits Where Applicable
- Underground water study
- Affidavit for Groundwater Availability (if applying to waive the groundwater study requirement for plats with 10 lots or less)

### III. REQUIRED DOCUMENTS FOR A FINAL PLAT

- Final Plat Application (original signatures)
- Final Plat Drawing (5 paper copies & 1 digital)
- Drainage Study (5 paper copies & 1 digital)
- Submit 1 mylar copy and 1 paper copy from county filing
- Written Metes and Bounds Description
- Dimensions of All Proposed or Existing Lots
- Area in acres for each lot
- Any Existing Structures which Encroach and Setback Lines
- Parker County Tax Certificate
- Plans for all water & sewer lines
- Plans for fire hydrants
- Plans for all proposed streets and sidewalks
- Affidavit for Groundwater Availability (if applying to waive the groundwater study requirement for plats with 10 lots or less)

**IV. REQUIRED DOCUMENTS FOR A REPLAT**

- Replat Application (original signatures)
- Plat Drawing (5 paper copies & 1 digital)
- Original Plat for comparison
- Drainage Study (5 paper copies & 1 digital copy)
- Submit 1 mylar copy and 1 paper copy from county filing
- Written Metes and Bounds Description
- Dimensions of All Proposed or Existing Lots
- Area in acres for each lot
- Any Existing Structures which Encroach and Setback Lines
- Parker County Tax Certificate
- Affidavit for Groundwater Availability (if applying to waive the groundwater study requirement for plats with 10 lots or less)

**V. REQUIRED DOCUMENTS FOR AN AMENDED PLAT**

- Amended Plat Application (original signatures)
- Final Plat Drawing (5 paper copies & 1 digital)
- Original Plat for comparison
- Drainage Study (5 paper copies & 1 digital copy)
- Submit 1 mylar copy and 1 paper copy from county filing
- Written Metes and Bounds Description
- Dimensions of All Proposed or Existing Lots
- Area in acres for each lot
- Any Existing Structures which Encroach and Setback Lines
- Affidavit for Groundwater Availability (if applying to waive the groundwater study requirement for plats with 10 lots or less)

**VI. REQUIREMENTS ON ALL PLATS**

- Adjacent Property Lines, Streets, Easements
- Names of Owners of Property within 200 feet
- Names of Adjoining Subdivisions
- Front and Rear Building Setback Lines
- Side Setback Lines
- City Boundaries Where Applicable
- Date the Drawing was Prepared
- Location, Width, Purpose of all Existing Easements
- Location, Width, Purpose of all Proposed Easements
- Consecutively Numbered or Lettered Lots and Blocks
- Map Sheet Size of 18"x 24" to 24"x 36"
- North Arrow
- Name, Address, Telephone of Property Owner
- Name, Address, Telephone of Developer
- Name, Address, Telephone of Surveyor
- Seal of Registered Land Surveyor
- Consecutively Numbered Plat Notes and Conditions
- Town of Brock Plat Dedication Language
- Affidavit for Groundwater Availability (if applying to waive the groundwater study requirement for plats with 10 lots or less)

- \_\_\_ Location and Dimensions of Public Use Area
- \_\_\_ Graphic Scale of Not Greater than 1" =200'
- \_\_\_ All Existing and Proposed Street Names
- \_\_\_ Dimensions of All Existing and Proposed Right-of-way as Specified on Master Thoroughfare Plan
- \_\_\_ Subdivision Boundary in Bold Lines
- \_\_\_ Subdivision Name
- \_\_\_ Title Block Identifying Plat Type
- \_\_\_ Key Map at 1" =200'
- \_\_\_ Surveyor's Certification of Compliance
- \_\_\_ Texas NAD83 State Plane Coordinates (Grid) (at least 2 corners)
- \_\_\_ Show relationship of plat to existing "water, sewage, and drainage."

**VII. ADDITIONAL DOCUMENTS REQUIRED ON FINAL PLATS**

- A. A written and notarized statement describing the minimum improvements which the subdivider agrees to provide, conditional upon Town Commission approval of the final plat.
- B. A written and notarized statement that all property taxes and assessments have been paid for past years and up to current date. This statement shall be signed by the owner or owners (original and one copy)
- C. A written and notarized acknowledgement of the dedication to public use of streets, parks, water courses, drains, easements and other such public places as shown on the plat, and of payments in lieu of certain public dedications. Property designated for schools, churches, hospitals, municipal purposes, and other uses, shall be noted, as well as the conditions and procedures by which such property and monies shall be made available to prospective purchasers or governing bodies. This statement shall be signed by the owner or owners, and all persons having a mortgage or lien interest in the property (if applicable).

PLEASE NOTE: After staff approval, additional paper copies may be required for review by the Town Commission.

**TOWN HALL CONTACT INFORMATION**

Please direct questions to the Town Clerk: [townclerk@brocktx.net](mailto:townclerk@brocktx.net) or (817) 396-5333

Delivery and Correspondence Address (Please schedule an Appointment)

Town of Brock  
 2451 FM 1189 Ste B  
 Brock, TX. 76087



STATE OF TEXAS

§  
§  
§

COUNTY OF PARKER

Before me, the undersigned authority, personally appeared Ronda Dehm who, after first being by me duly sworn, stated upon oath as follows:

1. My name is Ronda Dehm. I am above the age of eighteen years, and I am fully competent to make this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

2. I have submitted a plat application for the subdivision of a tract of land, being 10 lots or less, for which the source of the water supply intended is groundwater. The purpose of the subdivision of property is solely to rearrange lot lines, and no new development or structures are proposed. No increase in water supply is needed and no new wells or water sources will be required, as there is continued groundwater availability in the vicinity of the proposed subdivision.

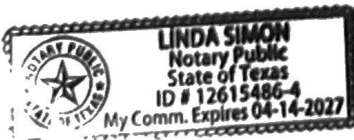
3. I request the Town of Brock determine that sufficient groundwater is available and will continue to be available to the subdivided tract of land and waive the groundwater study requirement.

FURTHER AFFIANT SAYTETH NOT.

Ronda Dehm  
AFFIANT

SUBSCRIBED and SWORN TO BEFORE ME, the undersigned authority, on this the 8  
day of November, 2024.

Linda Simon  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS



STATE OF TEXAS

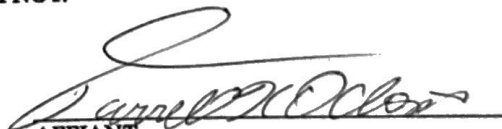
§  
§  
§

COUNTY OF PARKER

Before me, the undersigned authority, personally appeared DARRELL ODOM who, after first being by me duly sworn, stated upon oath as follows:

1. My name is DARRELL ODOM. I am above the age of eighteen years, and I am fully competent to make this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.
2. I have submitted a plat application for the subdivision of a tract of land, being 10 lots or less, for which the source of the water supply intended is groundwater. The purpose of the subdivision of property is solely to rearrange lot lines, and no new development or structures are proposed. No increase in water supply is needed and no new wells or water sources will be required, as there is continued groundwater availability in the vicinity of the proposed subdivision.
3. I request the Town of Brock determine that sufficient groundwater is available and will continue to be available to the subdivided tract of land and waive the groundwater study requirement.

FURTHER AFFIANT SAYTETH NOT.

  
 \_\_\_\_\_  
 AFFIANT

SUBSCRIBED and SWORN TO BEFORE ME, the undersigned authority, on this the 12  
 day of November 2024.



  
 \_\_\_\_\_  
 NOTARY PUBLIC IN AND FOR  
 THE STATE OF TEXAS

# STATE OF TEXAS WELL REPORT for Tracking #410343

Owner: <b>DARRELL ODOM</b>	Owner Well #: <b>1</b>
Address: <b>5000 FM 1189 WEATHERFORD, TX 76087</b>	Grid #: <b>32-17-6</b>
Well Location: <b>5555 OLD BROCK RD WEATHERFORD, TX 76087</b>	Latitude: <b>32° 42' 10.39" N</b>
Well County: <b>Parker</b>	Longitude: <b>097° 53' 19.82" W</b>
	Elevation: <b>No Data</b>
Type of Work: <b>New Well</b>	Proposed Use: <b>Domestic</b>

Drilling Start Date: **10/14/2015**      Drilling End Date: **10/14/2015**

	Diameter (in.)	Top Depth (ft.)	Bottom Depth (ft.)
Borehole:	<b>7.875</b>	<b>0</b>	<b>180</b>

Drilling Method: **Air Rotary**

Borehole Completion: **Filter Packed**

	Top Depth (ft.)	Bottom Depth (ft.)	Filter Material	Size
Filter Pack Intervals:	<b>110</b>	<b>180</b>	<b>Gravel</b>	<b>16</b>

	Top Depth (ft.)	Bottom Depth (ft.)	Description (number of sacks & material)
Annular Seal Data:	<b>0</b>	<b>50</b>	<b>Cement 7 Bags/Sacks</b>
	<b>50</b>	<b>110</b>	<b>Bentonite 10 Bags/Sacks</b>

Seal Method: **Poured**

Sealed By: **Driller**

Distance to Property Line (ft.): **50**

Distance to Septic Field or other concentrated contamination (ft.): **100**

Distance to Septic Tank (ft.): **100**

Method of Verification: **TAPE**

Surface Completion: **Surface Sleeve Installed**      **Surface Completion by Driller**

Water Level: **80 ft. below land surface on 2015-10-14**

Packers: **No Data**

Type of Pump: **Submersible**      Pump Depth (ft.): **160**

Well Tests: **Estimated**      **Yield: 16 GPM with 20 ft. drawdown after 1 hours**

Water Quality:

Strata Depth (ft.)	Water Type
60	GOOD

Chemical Analysis Made: **No**

Did the driller knowingly penetrate any strata which contained injurious constituents?: **No**

Certification Data:

The driller certified that the driller drilled this well (or the well was drilled under the driller's direct supervision) and that each and all of the statements herein are true and correct. The driller understood that failure to complete the required items will result in the report(s) being returned for completion and resubmittal.

Company Information:

**CLAY PITTS WATER WELLS**  
**PO BOX 1722**  
**SPRINGTOWN, TX 76082**

Driller Name:

**CLAY PITTS**

License Number: **58155**

Comments:

**No Data**

Lithology:  
DESCRIPTION & COLOR OF FORMATION MATERIAL

Top (ft.)	Bottom (ft.)	Description
0	2	TOPSOIL
2	30	SANDY SOIL
30	110	GRAY SHALE
110	170	SAND
170	180	GRAY SHALE

Casing:  
BLANK PIPE & WELL SCREEN DATA

Dia (in.)	Type	Material	Sch./Gage	Top (ft.)	Bottom (ft.)
4	Perforated New Plastic or Slotted	PVC	40	1	180
	Blank		40	1	110
	Perforated or Slotted		40 20	110	180

**IMPORTANT NOTICE FOR PERSONS HAVING WELLS DRILLED CONCERNING CONFIDENTIALITY**

TEX. OCC. CODE Title 12, Chapter 1901.251, authorizes the owner (owner or the person for whom the well was drilled) to keep information in Well Reports confidential. The Department shall hold the contents of the well log confidential and not a matter of public record if it receives, by certified mail, a written request to do so from the owner.

Please include the report's Tracking Number on your written request.

**Texas Department of Licensing and Regulation**

**P.O. Box 12157**  
**Austin, TX 78711**  
**(512) 334-5540**

# STATE OF TEXAS WELL REPORT for Tracking #70779

Owner: <b>LEE NELSON</b>	Owner Well #: <b>No Data</b>
Address: <b>5314 OLD BROCK RD. WEATHERFORD, TX 76086</b>	Grid #: <b>32-17-6</b>
Well Location: <b>No Data</b>	Latitude: <b>32° 42' 17" N</b>
Well County: <b>Parker</b>	Longitude: <b>097° 53' 19" W</b>
	Elevation: <b>No Data</b>
Type of Work: <b>New Well</b>	Proposed Use: <b>Domestic</b>

Drilling Start Date: **9/15/2005**      Drilling End Date: **9/15/2005**

	Diameter (in.)	Top Depth (ft.)	Bottom Depth (ft.)
Borehole:	<b>7.875</b>	<b>0</b>	<b>200</b>

Drilling Method: **Air Rotary**

Borehole Completion: **Filter Packed**

	Top Depth (ft.)	Bottom Depth (ft.)	Filter Material	Size
Filter Pack Intervals:	<b>140</b>	<b>200</b>	<b>Gravel</b>	

	Top Depth (ft.)	Bottom Depth (ft.)	Description (number of sacks & material)
Annular Seal Data:	<b>0</b>	<b>25</b>	<b>10</b>

Seal Method: **CONVENTIONAL**

Sealed By: **COMPANY**

Distance to Property Line (ft.): **No Data**

Distance to Septic Field or other concentrated contamination (ft.): **No Data**

Distance to Septic Tank (ft.): **No Data**

Method of Verification: **No Data**

Surface Completion: **Surface Sleeve Installed**

Water Level: **140 ft. below land surface on 2005-09-15**      Measurement Method: **Unknown**

Packers: **No Data**

Type of Pump: **No Data**

Well Tests: **Estimated**      Yield: **15 GPM with 5 ft. drawdown after .25 hours**

Water Quality:

Strata Depth (ft.)

No Data

Water Type

No Data

Chemical Analysis Made: Unknown

Did the driller knowingly penetrate any strata which contained injurious constituents?: No

Certification Data:

The driller certified that the driller drilled this well (or the well was drilled under the driller's direct supervision) and that each and all of the statements herein are true and correct. The driller understood that failure to complete the required items will result in the report(s) being returned for completion and resubmittal.

Company Information:

BENNETT WATER WELL DRILLING, INC.

7300 W. HWY 377  
TOLAR, TX 76476

Driller Name:

JEFF BENNETT

License Number: 4805

Comments:

No Data

Lithology:

DESCRIPTION & COLOR OF FORMATION MATERIAL

Top (ft.)	Bottom (ft.)	Description
0	8	CLAY
8	36	LIME
36	85	SHALE
85	140	LIME
140	190	SAND TAN
190	200	CLAY

Casing:

BLANK PIPE & WELL SCREEN DATA

Dia. (in.)	New/Used	Type	Setting From/To (ft.)
4	NEW	PLASTIC	0 - 160
4	NEW	SCREEN	160 - 200 .020

**IMPORTANT NOTICE FOR PERSONS HAVING WELLS DRILLED CONCERNING CONFIDENTIALITY**

TEX. OCC. CODE Title 12, Chapter 1901.251, authorizes the owner (owner or the person for whom the well was drilled) to keep information in Well Reports confidential. The Department shall hold the contents of the well log confidential and not a matter of public record if it receives, by certified mail, a written request to do so from the owner.


Please include the report's Tracking Number on your written request.

Texas Department of Licensing and Regulation  
P.O. Box 12157  
Austin, TX 78711  
(512) 334-5540

**Fwd: City of Brock question**

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**From** Sarah Walsh <sarahwalsh@whflegal.com>  
**Date** Fri 1/24/2025 11:46 AM  
**To** Alyssa Vanesler, Town Clerk <townclerk@brocktx.net>

 2 attachments (528 KB)  
ordinance\_no\_004.pdf; Section 903.pdf;

Hey Melanie,

Can you print out this email with these attachments? Four copies for all, thank you!

----- Forwarded message -----

**From:** **David Chulak** <[david.chulak@bureauveritas.com](mailto:david.chulak@bureauveritas.com)>  
**Date:** Wed, Nov 13, 2024 at 11:22 AM  
**Subject:** City of Brock question  
**To:** Sarah Walsh <[sarahwalsh@whflegal.com](mailto:sarahwalsh@whflegal.com)>

In June of 2024, the attached ordinance was passed by the City. They reference the NCTCOG (North Central Texas Council of Government amendments) which was also adopted. What was left unstated was whether they chose Option A or Option B for the amendments. We need to know that determination....Option A or Option B.

I've attached two sheets showing the main difference. The main difference is that Option B requires a fire sprinkler system for any commercial building greater than 6000 sf. This worries a lot of jurisdictions because they may not have access to the water required.

Anyway, I really need a decision on which Option the City would like us to enforce. Thanks!



**David Chulak**

Lead Plan Review

**Bureau Veritas**



100 E. 15<sup>th</sup> Street, Suite 100 Fort Worth, Texas 76102

Phone: 972-345-9843

Inspections: 817-335-8111 or 877-837-8775

[David.chulak@bureauveritas.com](mailto:David.chulak@bureauveritas.com)

<https://www.us.bureauveritas.com>

[fwplanreview@us.bureauveritas.com](mailto:fwplanreview@us.bureauveritas.com)

[inspectionstx@us.bureauveritas.com](mailto:inspectionstx@us.bureauveritas.com)

This message contains confidential information. To know more, please click on the following link:  
<https://disclaimer.bureauveritas.com>



**ORDINANCE NO. 004**

**AN ORDINANCE OF THE TOWN OF BROCK, TEXAS, ADOPTING THE 2015 INTERNATIONAL CODES WITH LOCAL AMENDMENTS; BY SPECIFICALLY ADOPTING THE 2015 INTERNATIONAL BUILDING CODE ("IBC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL RESIDENTIAL CODE ("IRC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL PLUMBING CODE ("IPC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL MECHANICAL CODE ("IMC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL FIRE CODE ("IFC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE ("IECC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL FUEL GAS CODE ("IFGC") WITH LOCAL AMENDMENTS; ADOPTING THE 2015 INTERNATIONAL EXISTING BUILDING CODE ("IEBC") WITH LOCAL AMENDMENTS; AND ADOPTING THE INTERNATIONAL SWIMMING POOL AND SPA CODE ("ISPSC") WITH LOCAL AMENDMENTS; ADOPTING THE 2014 NATIONAL ELECTRIC CODE ("NEC") WITH LOCAL AMENDMENTS; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the International Code Council ("ICC") has developed a set of comprehensive and coordinated national model construction and property maintenance codes (known generally as the "International Codes"); and

**WHEREAS**, the 2015 editions of the International Codes and the 2014 edition of the National Electric Code have been reviewed by the North Texas Chapter of the International Code Council through the regional review process by the Regional Codes Coordinating Committee of the North Central Texas Council of Governments (NCTCOG); and

**WHEREAS**, the Town Commission of the Town of Brock, Texas ("Town") has determined that it is in the best interest of the citizens of the Town of Brock, Texas to adopt the 2015 editions of the International Codes and the 2014 edition of the National Electric Code, as stated herein, as the minimum standards for the construction, use, occupancy and maintenance of buildings, structures and property within the Town limits, as set forth herein, and to adopt local amendments to said codes in order to account for unique local practices and/or conditions relating to the design and construction of structures within the territorial limits of the Town.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BROCK, TEXAS:**

Continues on next page

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**Article 1**  
**2015 International Building Code**

**SECTION 1.** That the Town Commission hereby adopts the 2015 edition of the International Building Code ("IBC"). The provisions of the 2015 edition of the IBC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 2.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Building Code* of the Town of Brock, Texas

**SECTION 3.** In accordance with the IBC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Building Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 4.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 2**  
**2015 International Property Maintenance Code**

**SECTION 5.** That the Town Commission hereby adopts the 2015 edition of the International Property Maintenance Code ("IPMC"). The provisions of the 2015 edition of the IPMC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 6.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *International Property Maintenance Code* of the Town of Brock, Texas.

**SECTION 7.** In accordance with the IPMC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Property Maintenance Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 8.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 3**  
**2015 International Plumbing Code**

**SECTION 9.** That the Town Commission hereby adopts the 2015 edition of the International Plumbing Code (“IPC”). The provisions of the 2015 edition of the IPC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 10.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Plumbing Code* of the Town of Brock, Texas.

**SECTION 11.** In accordance with the IPC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the “Amendments to the 2015 International Plumbing Code” are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 12.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 4**  
**2015 International Mechanical Code**

**SECTION 13.** That the Town Commission hereby adopts the 2015 edition of the International Mechanical Code (“IMC”). The provisions of the 2015 edition of the IMC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 14.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Mechanical* of the Town of Brock, Texas.

**SECTION 15.** In accordance with the IMC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the “Amendments to the 2015 Mechanical Building Code” are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 16.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 5**  
**2015 International Fire Code**

**SECTION 17.** That the Town Commission hereby adopts the 2015 edition of the International Fire Code ("IBC"). The provisions of the 2015 edition of the IFC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 18.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Fire Code* of the Town of Brock, Texas.

**SECTION 19.** In accordance with the IFC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Fire Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 20.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 6**  
**2015 International Fuel Gas Code**

**SECTION 21.** That the Town Commission hereby adopts the 2015 edition of the International Fuel Gas Code ("IFGC"). The provisions of the 2015 edition of the IFGC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 22.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Fuel Gas Code* of the Town of Brock, Texas.

**SECTION 23.** In accordance with the IFGC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Fuel Gas Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 24.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 7**  
**2015 International Existing Building Code**

**SECTION 25.** That the Town Commission hereby adopts the 2015 edition of the International Existing Building Code ("IEBC"). The provisions of the 2015 edition of the IEBC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 26.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Existing Building Code* of the Town of Brock, Texas.

**SECTION 27.** In accordance with the IEBC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Existing Building Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 28.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 8**  
**2015 International Swimming Pool and Spa Code**

**SECTION 29.** That the Town Commission hereby adopts the 2015 edition of the International Swimming Pool and Spa Code (ISPSC). The provisions of the 2015 edition of the ISPSC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 30.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *Swimming Pool and Spa Code* of the Town of Brock, Texas.

**SECTION 31.** In accordance with the ISPSC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2015 International Swimming Pool and Spa Code" are hereby made a part of this Article by

reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 32.** Any violations of the terms of this Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods provided by law.

**Article 9**  
**2014 National Electric Code**

**SECTION 32.** That the Town Commission hereby adopts the 2014 edition of the National Electric Code (NEC). The provisions of the 2014 edition of the NEC are hereby adopted by the Town and declared to be effective within the territorial limits of the Town immediately upon receipt by the Town and filing the same in the office of the Town Secretary.

**SECTION 33.** The following sections are hereby amended to read as follows:

Section 101.1. **Title.** These regulations shall be known as the *National Electric Code* of the Town of Brock, Texas.

**SECTION 34.** In accordance with the NEC, the Town Commission further desires to adopt the local amendments recommended by the North Central Texas Council of Governments for uniformity throughout the North Texas the region. Accordingly, the "Amendments to the 2014 National Electric Code" are hereby made a part of this Article by reference. The Town adopts these amendments, all of which shall be maintained on file in the office of the Town Secretary.

**SECTION 35.** Any violations of the terms of the Article and of said code is hereby declared to be a nuisance and shall be subject to abatement by all methods by law.

**SECTION 36.** Any violation of the terms of this Ordinance is further declared to be a misdemeanor, and any person found to be guilty thereof shall be punishable by a fine not to exceed two thousand dollars (\$2,000.00). Each day that such violation continues shall constitute a separate offense and shall be punishable accordingly.

**SECTION 37.** That all provisions of the ordinances of the Town of Brock, Texas, in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and that all other provisions of the Ordinances of the Town of Brock not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 38.** That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

**SECTION 39.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the Town of Brock, as amended,

in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 40.** This ordinance shall take effect immediately from and after its passage.

**PASSED AND APPROVED BY THE TOWN COMMISSION OF THE TOWN OF BROCK, TEXAS ON THIS THE 17<sup>th</sup> DAY OF June, 2024.**

**APPROVED:**

  
Jay Hamilton, Mayor

3006.4, such that passive fire barriers for these areas are maintained. This also meets with local practices in the region.)

[F] **\*\*Section 903.2; delete the exception.**

(Reason: The exception deletion is due to the fact that such telecom areas pose an undue fire risk to the structural integrity of the building. This also meets with local practices in the region.)

**\*\*Section 903.2.9; add Section 903.2.9.3 to read as follows:**

[F] **903.2.9.3 Self-service storage facility.** An automatic sprinkler system shall be installed throughout all self-service storage facilities.

(Reason: Fire departments are unable to inspect these commercial occupancies and are unaware of the contents being stored. Previous allowance to separate units by fire barriers is difficult to enforce maintenance after opening.)

**Option A**

**Section 903.2.11; change 903.2.11.3 and add 903.2.11.7 and 903.2.11.8, as follows:**

**903.2.11.3 Buildings 55 feet or more in height.** An automatic sprinkler system shall be installed throughout buildings that have one or more stories with an occupant load of 30 or more, other than penthouses in compliance with Section 1510 of the *International Building Code*, located 55 feet (16 764 mm) or more above the lowest level of fire department vehicle access, measured to the finished floor.

**Exceptions:**

- 1.—Open parking structures in compliance with Section 406.5 of the *International Building Code*, having no other occupancies above the subject garage.
- 2.—Occupancies in Group F-2.

**903.2.11.7 High-Piled Combustible Storage.** For any building with a clear height exceeding 12 feet (4572 mm), see Chapter 32 to determine if those provisions apply.

**903.2.11.8 Spray Booths and Rooms.** New and existing spray booths and spraying rooms shall be protected by an approved automatic fire-extinguishing system.

**Option B**

**Section 903.2.11; change 903.2.11.3 and add 903.2.11.7, 903.2.11.8, and 903.2.11.9 as follows:**

**903.2.11.3 Buildings 55 35 feet or more in height.** An automatic sprinkler system shall be installed throughout buildings that have one or more stories with an occupant load of 30 or more, other than penthouses in compliance with Section 1510 of the *International Building Code*, located 55 35 feet (16 764 10 668 mm) or more above the lowest level of fire department vehicle access, measured to the finished floor.

**Exceptions:**

- 1.—Open parking structures in compliance with Section 406.5 of the *International Building Code*, having no other occupancies above the subject garage.
- 2.—Occupancies in Group F-2.



**903.2.11.7 High-Piled Combustible Storage.** For any building with a clear height exceeding 12 feet (4572 mm), see Chapter 32 of the IFC to determine if those provisions apply.

**903.2.11.8 Spray Booths and Rooms.** New and existing spray booths and spraying rooms shall be protected by an approved automatic fire-extinguishing system.

**903.2.11.9 Buildings Over 6,000 sq.ft.** An automatic sprinkler system shall be installed throughout all buildings with a building area 6,000 sq.ft. or greater and in all existing buildings that are enlarged to be 6,000 sq. ft. or greater. For the purpose of this provision, fire walls shall not define separate buildings.

**Exception:** Open parking garages in compliance with Section 406.5 of the *International Building Code*.

*(Reason: Provides jurisdictions options as to their desired level of sprinkler protection based on multiple factors including firefighting philosophies/capabilities.)*

**\*\*Section 903.3.1.1.1; change to read as follows:**

**[F] 903.3.1.1.1 Exempt locations.** When approved by the *fire code official*, automatic sprinklers shall not be required in the following rooms or areas where such ...*{text unchanged}*... because it is damp, of fire-resistance-rated construction or contains electrical equipment.

1. Any room where the application of water, or flame and water, constitutes a serious life or fire hazard.
2. Any room or space where sprinklers are considered undesirable because of the nature of the contents, when approved by the code official.
3. Generator and transformer rooms, under the direct control of a public utility, separated from the remainder of the building by walls and floor/ceiling or roof/ceiling assemblies having a fire-resistance rating of not less than 2 hours.
4. ~~Rooms or areas that are of noncombustible construction with wholly noncombustible contents.~~
5. ~~Fire service access~~ Elevator machine rooms, and machinery spaces, and hoistways, other than pits where such sprinklers would not necessitate shunt trip requirements under any circumstances.
6. {Delete.}

*(Reason: Gives more direction to code official. Exception 4 deleted to provide protection where fire risks are poorly addressed. Amendment 903.2 addresses Exception 5. above relative to the elimination of sprinkler protection in these areas to avoid the shunt trip requirement.)*

**\*\*Section 903.3.1.2.3; add section to read as follows:**

**[F] Section 903.3.1.2.3 Attics and Attached Garages.** Sprinkler protection is required in attic spaces of such buildings two or more stories in height, in accordance with NFPA 13 and or NFPA 13R requirements, and attached garages.

*(Reason: Attic protection is required due to issues with fire exposure via soffit vents, as well as firefighter safety. Several jurisdictions indicated experience with un-protected attic fires resulting in displacement of all building occupants. NFPA 13 provides for applicable attic sprinkler protection requirements, as well as exemptions to such, based on noncombustible construction, etc. Attached garages already require sprinklers via NFPA 13R – this amendment just re-emphasizes the requirement.)*

**\*\*Section 903.3.1.3; change to read as follows:**

**[F] 903.3.1.3 NFPA 13D sprinkler systems.** Automatic sprinkler systems installed in one- and two-family dwellings; Group R-3; Group R-4 Condition 1 and townhouses shall be permitted to be installed throughout in accordance with NFPA 13D or in accordance with state law.

## Outstanding Invoices

---

From Kent Riker <kriker@provenanceengineering.com>

Date Fri 1/24/2025 9:16 AM

To Alyssa Vanesler, Town Clerk <townclerk@brocktx.net>

Cc Accounting <Accounting@provenanceengineering.com>; Ashley Riker <ariker@provenanceengineering.com>

 5 attachments (3 MB)

Provenance Engineering - Dec Invoices; Provenance Engineering - Oct & Nov Invoices; Provenance Engineering - Sep Invoices; RE: Brock RFAF #7 - Projects 7 & 8 Invoices 007.23.01-07 & 007.23.02-07; Request for Advance Funding\_ARPA 12.19.2024 signed.pdf;

Good Morning, Melanie,

It was great to meet you yesterday. We look forward to working with you. Please find the attached outstanding invoices that need to be voted on. The Town of Brock has only received advanced funding for the two Invoice No. 7. The advanced Funding Request is being held up for the four invoices for Invoice No. 8 and No. 9.

Thank You,

**Kent Riker, PE**

President | Servant Leader

817.785.7172



**PROVENANCE**  
**ENGINEERING**  
*Rooted to Be Uniquely Different*



October 11, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Wastewater Master Plan – Project Status Report September 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Wastewater Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	70%	80%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	66%	80%	In Progress
6 Capital Improvements Plan	01/31/25	76%	85%	In Progress
7 Rate Study Analysis	02/28/25	20%	40%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	30%	60%	In Progress
Total Project	03/31/25	70%	80%	In Progress

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We meet with Brock ISD superintendent to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.02 - 07  
DATE: 10/11/24

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	80%	\$14,000.00	\$2,000.00	\$16,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	80%	\$26,400.00	\$5,600.00	\$32,000.00
6.0 - Capital Improvements Plan	\$60,000.00	85%	\$45,600.00	\$5,400.00	\$51,000.00
7.0 - Rate Study Analysis	\$35,000.00	40%	\$7,000.00	\$7,000.00	\$14,000.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	60%	\$6,000.00	\$6,000.00	\$12,000.00
	<b>\$250,000.00</b>	<b>80%</b>	<b>\$174,000.00</b>	<b>\$26,000.00</b>	<b>\$200,000.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$26,000.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



October 11, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Water Master Plan – Project Status Report September 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Water Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	45%	55%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	60%	66%	In Progress
5 Capital Improvements Plan	02/31/25	50%	66%	In Progress
6 Rate Study Analysis	03/31/25	10%	20%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	30%	40%	In Progress
Total Project	03/31/25	55%	63%	In Progress

We have refined the water supply options analysis completing 66% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (66% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

# INVOICE

INVOICE #007.23.01 - 07  
DATE: 10/11/24

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$40,000.00	55%	\$18,000.00	\$4,000.00	\$22,000.00
2.0 - Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 - Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 - Water Supply Planning	\$250,000.00	66%	\$150,000.00	\$15,000.00	\$165,000.00
5.0 - Capital Improvements Plan	\$100,000.00	66%	\$50,000.00	\$16,000.00	\$66,000.00
6.0 - Rate Study Analysis	\$35,000.00	20%	\$3,500.00	\$3,500.00	\$7,000.00
7.0 - Regulatory and Stakeholder Coordination	\$30,000.00	40%	\$9,000.00	\$3,000.00	\$12,000.00
	<b>\$500,000.00</b>	<b>63%</b>	<b>\$275,500.00</b>	<b>\$41,500.00</b>	<b>\$317,000.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$41,500.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Water Master Plan – Project Status Report **October 2024**

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Water Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	55%	65%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	66%	75%	In Progress
5 Capital Improvements Plan	02/31/25	66%	75%	In Progress
6 Rate Study Analysis	03/31/25	20%	30%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	40%	45%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>63%</b>	<b>72%</b>	<b>In Progress</b>

We have refined the water supply options analysis completing 72% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (75% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader

Member PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.01-08  
DATE: 12/19/24

**BILLED TO:**  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**  
Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$40,000.00	65%	\$22,000.00	\$4,000.00	\$26,000.00
2.0 - Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 - Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 - Water Supply Planning	\$250,000.00	75%	\$165,000.00	\$22,500.00	\$187,500.00
5.0 - Capital Improvements Plan	\$100,000.00	75%	\$66,000.00	\$9,000.00	\$75,000.00
6.0 - Rate Study Analysis	\$35,000.00	30%	\$7,000.00	\$3,500.00	\$10,500.00
7.0 - Regulatory and Stakeholder Coordination	\$30,000.00	45%	\$12,000.00	\$1,500.00	\$13,500.00
	<b>\$500,000.00</b>	<b>72%</b>	<b>\$317,000.00</b>	<b>\$40,500.00</b>	<b>\$357,500.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$40,500.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader





**PROVENANCE**  
ENGINEERING

Rooted to Be Uniquely Different

December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Wastewater Master Plan – Project Status Report **October 2024**

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Wastewater Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	80%	85%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	80%	85%	In Progress
6 Capital Improvements Plan	01/31/25	85%	85%	In Progress
7 Rate Study Analysis	02/28/25	40%	60%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	60%	70%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>80%</b>	<b>85%</b>	<b>In Progress</b>

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We continue to coordinate with Brock ISD and developers to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.02 - 08  
DATE: 12/19/24

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	85%	\$16,000.00	\$1,000.00	\$17,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	85%	\$32,000.00	\$2,000.00	\$34,000.00
6.0 - Capital Improvements Plan	\$60,000.00	85%	\$51,000.00	\$0.00	\$51,000.00
7.0 - Rate Study Analysis	\$35,000.00	60%	\$14,000.00	\$7,000.00	\$21,000.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	70%	\$12,000.00	\$2,000.00	\$14,000.00
	<b>\$250,000.00</b>	<b>85%</b>	<b>\$200,000.00</b>	<b>\$12,000.00</b>	<b>\$212,000.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$12,000.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

INVOICE

Subject: Brock Water Master Plan – Project Status Report **November 2024**

Dear Mr. Jay Hamilton:

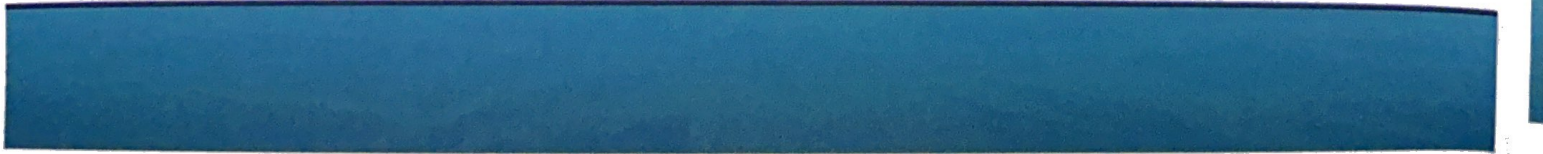
Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Water Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	65%	75%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	75%	85%	In Progress
5 Capital Improvements Plan	02/31/25	75%	85%	In Progress
6 Rate Study Analysis	03/31/25	30%	40%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	45%	50%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>72%</b>	<b>80%</b>	<b>In Progress</b>

We have refined the water supply options analysis completing 80% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (85% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader





**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

# INVOICE

INVOICE #007.23.01 - 09  
DATE: 12/19/24

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$40,000.00	75%	\$26,000.00	\$4,000.00	\$30,000.00
2.0 - Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 - Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 - Water Supply Planning	\$250,000.00	85%	\$187,500.00	\$25,000.00	\$212,500.00
5.0 - Capital Improvements Plan	\$100,000.00	85%	\$75,000.00	\$10,000.00	\$85,000.00
6.0 - Rate Study Analysis	\$35,000.00	40%	\$10,500.00	\$3,500.00	\$14,000.00
7.0 - Regulatory and Stakeholder Coordination	\$30,000.00	50%	\$13,500.00	\$1,500.00	\$15,000.00
	<b>\$500,000.00</b>	<b>80%</b>	<b>\$357,500.00</b>	<b>\$44,000.00</b>	<b>\$401,500.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$44,000.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2451 FM 1189  
Brock, Texas 78087

**Subject: Brock Wastewater Master Plan - Project Status Report November 2024**

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Wastewater Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	85%	90%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	85%	95%	In Progress
6 Capital Improvements Plan	01/31/25	85%	90%	In Progress
7 Rate Study Analysis	02/28/25	60%	70%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	70%	75%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>85%</b>	<b>90%</b>	<b>In Progress</b>

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We continue to coordinate with Brock ISD and developers to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

**Kent Riker, PE**  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.02 - 09  
DATE: 12/19/24

**BILLED TO:**  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**  
Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	90%	\$17,000.00	\$1,000.00	\$18,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	95%	\$34,000.00	\$4,000.00	\$38,000.00
6.0 - Capital Improvements Plan	\$60,000.00	90%	\$51,000.00	\$3,000.00	\$54,000.00
7.0 - Rate Study Analysis	\$35,000.00	70%	\$21,000.00	\$3,500.00	\$24,500.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	75%	\$14,000.00	\$1,000.00	\$15,000.00
	<b>\$250,000.00</b>	<b>90%</b>	<b>\$212,000.00</b>	<b>\$12,500.00</b>	<b>\$224,500.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$12,500.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



# PROVENANCE ENGINEERING

Rooted to Be Uniquely Different

January 14, 2025

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Wastewater Master Plan – Project Status Report **December 2024**

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Wastewater Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	90%	95%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	95%	100%	Completed
6 Capital Improvements Plan	01/31/25	90%	95%	In Progress
7 Rate Study Analysis	02/28/25	70%	80%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	75%	80%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>90%</b>	<b>95%</b>	<b>In Progress</b>

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We continue to coordinate with Brock ISD and developers to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.02 - 10  
DATE: 01/14/25

**BILLED TO:**  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**  
Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	95%	\$18,000.00	\$1,000.00	\$19,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	100%	\$38,000.00	\$2,000.00	\$40,000.00
6.0 - Capital Improvements Plan	\$60,000.00	95%	\$54,000.00	\$4,000.00	\$58,000.00
7.0 - Rate Study Analysis	\$35,000.00	80%	\$24,500.00	\$4,500.00	\$29,000.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	80%	\$15,000.00	\$1,500.00	\$16,500.00
	\$250,000.00	95%	\$224,500.00	\$13,000.00	\$237,500.00

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of \$13,000.00 TERMS  
Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader





**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

January 14, 2025

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

INVOICE

DATE: 01/14/25

Subject: Brock Water Master Plan – Project Status Report **December 2024**

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the **Water Master Plan**. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	75%	80%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	85%	90%	In Progress
5 Capital Improvements Plan	02/31/25	85%	90%	In Progress
6 Rate Study Analysis	03/31/25	40%	50%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	50%	55%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>80%</b>	<b>85%</b>	<b>In Progress</b>

We have refined the water supply options analysis completing 85% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (90% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.01 - 10  
DATE: 01/14/25

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$40,000.00	80%	\$30,000.00	\$2,000.00	\$32,000.00
2.0 - Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 - Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 - Water Supply Planning	\$250,000.00	90%	\$212,500.00	\$12,500.00	\$225,000.00
5.0 - Capital Improvements Plan	\$100,000.00	90%	\$85,000.00	\$5,000.00	\$90,000.00
6.0 - Rate Study Analysis	\$35,000.00	50%	\$14,000.00	\$3,500.00	\$17,500.00
7.0 - Regulatory and Stakeholder Coordination	\$30,000.00	55%	\$15,000.00	\$1,500.00	\$16,500.00
	\$500,000.00	85%	\$401,500.00	\$24,500.00	\$426,000.00

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of \$24,500.00  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader

**Request for Advance Funding  
American Rescue Plan Act**

**Entity:** Town of Brock

**Date of Request:** 12/20/2024

No.	Vendor:	Invoice / Quote #	Brief Description of Request:	Request Amount
1	Provenance Engineering	007.23.01-08	Water Master Plan Services	\$40,500
2	Provenance Engineering	007.23.02-08	Wastewater Master Plan Services	\$12,000
3	Provenance Engineering	007.23.01-09	Water Master Plan Services	\$44,000
4	Provenance Engineering	007.23.02-09	Wastewater Master Plan Services	\$12,500
5				
6				
7				
8				
9				
10				
<b>Total Amount \$</b>				<b><u>109,000.00</u></b>

*I confirm that the below is attached for each item requested:*

- Copy of invoice to be paid; Quote, Scope of Work or other backup documentation substantiating requested amount.
- Within 30 days of check issuance date, proof of payment must be submitted. Either the front & back of a cancelled check or a wire confirmation and bank statement (if paid; electronically); failure to provide proof of payment will be considered default.
- Copy of contract or service agreement, if applicable

I certify the above requests are in accordance with the following: Department of Treasury 31CFR Part 35; Local Fiscal Recovery Funds Final Rule established under the American Rescue Plan Act. All funds have been incurred and spent in compliance with federal, state and local laws, as published and set forth regarding the ACT, including all procurement laws. If an expenditure is determined to be unallowable, or is not within the terms and conditions of the MOU (Memorandum of Understanding), reimbursement will not be provided.

**Authorized Representative:**

Sarah Walsh

**Title:**

Town Attorney's Office

**Date Acknowledged:**

12/20/2024



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Water Master Plan – Project Status Report October 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Water Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	55%	65%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	66%	75%	In Progress
5 Capital Improvements Plan	02/31/25	66%	75%	In Progress
6 Rate Study Analysis	03/31/25	20%	30%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	40%	45%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>63%</b>	<b>72%</b>	<b>In Progress</b>

We have refined the water supply options analysis completing 72% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (75% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

# INVOICE

INVOICE #007.23.01 - 08  
DATE: 12/19/24

Subject: Brock Wastewater Master Plan - 100% Final Status Report October 2024

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 – Project Management	\$40,000.00	65%	\$22,000.00	\$4,000.00	\$26,000.00
2.0 – Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 – Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 – Water Supply Planning	\$250,000.00	75%	\$165,000.00	\$22,500.00	\$187,500.00
5.0 – Capital Improvements Plan	\$100,000.00	75%	\$66,000.00	\$9,000.00	\$75,000.00
6.0 – Rate Study Analysis	\$35,000.00	30%	\$7,000.00	\$3,500.00	\$10,500.00
7.0 – Regulatory and Stakeholder Coordination	\$30,000.00	45%	\$12,000.00	\$1,500.00	\$13,500.00
	<b>\$500,000.00</b>	<b>72%</b>	<b>\$317,000.00</b>	<b>\$40,500.00</b>	<b>\$357,500.00</b>

We appreciate the opportunity to serve you and your staff.

Thank you in advance for payment of **\$40,500.00**

TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Wastewater Master Plan – Project Status Report October 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Wastewater Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	80%	85%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	80%	85%	In Progress
6 Capital Improvements Plan	01/31/25	85%	85%	In Progress
7 Rate Study Analysis	02/28/25	40%	60%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	60%	70%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>80%</b>	<b>85%</b>	<b>In Progress</b>

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We continue to coordinate with Brock ISD and developers to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

## INVOICE

INVOICE #007.23.02 - 08  
DATE: 12/19/24

**BILLED TO:**

Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**

Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	85%	\$16,000.00	\$1,000.00	\$17,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	85%	\$32,000.00	\$2,000.00	\$34,000.00
6.0 - Capital Improvements Plan	\$60,000.00	85%	\$51,000.00	\$0.00	\$51,000.00
7.0 - Rate Study Analysis	\$35,000.00	60%	\$14,000.00	\$7,000.00	\$21,000.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	70%	\$12,000.00	\$2,000.00	\$14,000.00
	<b>\$250,000.00</b>	<b>85%</b>	<b>\$200,000.00</b>	<b>\$12,000.00</b>	<b>\$212,000.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$12,000.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Water Master Plan – Project Status Report November 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Water Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	65%	75%	In Progress
2 Data Gathering & Review	02/29/24	100%	100%	Completed
3 Demand Projections	03/31/24	100%	100%	Completed
4 Water Supply Planning	01/31/25	75%	85%	In Progress
5 Capital Improvements Plan	02/31/25	75%	85%	In Progress
6 Rate Study Analysis	03/31/25	30%	40%	In Progress
7 Regulatory & Stakeholder Coordination	03/31/25	45%	50%	In Progress
<b>Total Project</b>	<b>03/31/25</b>	<b>72%</b>	<b>80%</b>	<b>In Progress</b>

We have refined the water supply options analysis completing 80% of the task; we have completed a layout of the water infrastructure for the town's water system in GIS and broke down into different phases for the capital improvements plan (85% of the task during this work time). Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader





**PROVENANCE**  
ENGINEERING  
Rooted to Be Uniquely Different

Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

# INVOICE

INVOICE #007.23.01 - 09  
DATE: 12/19/24

**BILLED TO:**  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**  
Engineering Master Services Agreement  
Brock Water Master Plan  
Provenance Engineering PN 007.23.01

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$40,000.00	75%	\$26,000.00	\$4,000.00	\$30,000.00
2.0 - Data Gathering & Review	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
3.0 - Demand Projections	\$20,000.00	100%	\$20,000.00	\$0.00	\$20,000.00
4.0 - Water Supply Planning	\$250,000.00	85%	\$187,500.00	\$25,000.00	\$212,500.00
5.0 - Capital Improvements Plan	\$100,000.00	85%	\$75,000.00	\$10,000.00	\$85,000.00
6.0 - Rate Study Analysis	\$35,000.00	40%	\$10,500.00	\$3,500.00	\$14,000.00
7.0 - Regulatory and Stakeholder Coordination	\$30,000.00	50%	\$13,500.00	\$1,500.00	\$15,000.00
	<b>\$500,000.00</b>	<b>80%</b>	<b>\$357,500.00</b>	<b>\$44,000.00</b>	<b>\$401,500.00</b>

We appreciate the opportunity to serve you and your staff.

Thank you in advance for payment of **\$44,000.00**

TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader



December 19, 2024

Mr. Jay Hamilton  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087

Subject: Brock Wastewater Master Plan – Project Status Report November 2024

Dear Mr. Jay Hamilton:

Provenance Engineering is pleased to provide this Project Status Report (PSR) for the Wastewater Master Plan. The following table shows the work completed to date.

Task	Due By	Prior % Complete	Current % Complete	Status
1 Project Management	03/31/25	85%	90%	In Progress
2 Data Gathering & Review	01/31/24	100%	100%	Completed
3 Wastewater Flow Projections	02/29/24	100%	100%	Completed
4 Wastewater Infrastructure Analysis	03/31/24	100%	100%	Completed
5 Wastewater Treatment & Disposal Analysis	12/31/24	85%	95%	In Progress
6 Capital Improvements Plan	01/31/25	85%	90%	In Progress
7 Rate Study Analysis	02/28/25	60%	70%	In Progress
8 Regulatory & Stakeholder Coordination	03/31/25	70%	75%	In Progress
Total Project	03/31/25	85%	90%	In Progress

The main wastewater infrastructure needed for over 20,000 acres of the Brock community has been laid out in GIS and broken down into different phases drafted into a capital improvements plan. We continue to coordinate with Brock ISD and developers to coordinate long-term objectives and ways to collaborate. Should you have any questions, please do not hesitate to call me at 817.694.6324.

Sincerely,

Kent Riker, PE  
President | Servant Leader



Provenance Engineering, LLC.  
ATTN: Kent Riker  
401 Russell Ln.  
Weatherford, TX 76087  
817.785.7172

# INVOICE

INVOICE #007.23.02 - 09  
DATE: 12/19/24

**BILLED TO:**  
Town of Brock  
2481 FM 1189  
Brock, Texas 76087  
email: townclerk@brocktx.net

**FOR:**  
Engineering Master Services Agreement  
Brock Wastewater Master Plan  
Provenance Engineering PN 007.23.02

PHASE	CONTRACT AMOUNT	PERCENT COMPLETE	PRIOR BILLED	CURRENT BILLED	TOTAL BILLED
1.0 - Project Management	\$20,000.00	90%	\$17,000.00	\$1,000.00	\$18,000.00
2.0 - Data Gathering & Review	\$10,000.00	100%	\$10,000.00	\$0.00	\$10,000.00
3.0 - WW Flow Projections	\$25,000.00	100%	\$25,000.00	\$0.00	\$25,000.00
4.0 - WW Infrastructure Analysis	\$40,000.00	100%	\$40,000.00	\$0.00	\$40,000.00
5.0 - WW Treatment & Disposal Analysis	\$40,000.00	95%	\$34,000.00	\$4,000.00	\$38,000.00
6.0 - Capital Improvements Plan	\$60,000.00	90%	\$51,000.00	\$3,000.00	\$54,000.00
7.0 - Rate Study Analysis	\$35,000.00	70%	\$21,000.00	\$3,500.00	\$24,500.00
8.0 - Regulatory and Stakeholder Coordination	\$20,000.00	75%	\$14,000.00	\$1,000.00	\$15,000.00
	<b>\$250,000.00</b>	<b>90%</b>	<b>\$212,000.00</b>	<b>\$12,500.00</b>	<b>\$224,500.00</b>

We appreciate the opportunity to serve you and your staff.  
Thank you in advance for payment of **\$12,500.00**  
TERMS Net 30 days

Thank you for your business!

Kent Riker, PE  
President | Servant Leader